

# Concordia Voices

## Constitution

1. The Society shall be called Concordia Voices
2. The Object of the Society shall be to promote, improve, develop and maintain public education in the appreciation of the art and science of choral music in all its aspects by the presentation of public concerts and recitals and for the general purposes of such charitable bodies or for such other purposes as shall be exclusively charitable as the committee may from time to time decide.
3. The members of the Society shall be all those who have made full payment of the subscription decided by the committee for the current year.
4. The committee and the Musical Director have the power to decline applications for membership. Continued membership of the Society shall be conditional on the suitability of the singer for performing with the choir, to be decided by the Musical Director in consultation with the committee.
5. The Annual General Meetings shall be held within four months of the end of the financial year and the Secretary shall give at least two weeks notice of time and place. The Secretary shall publish an agenda at least one week before the meeting. The quorum for the meeting shall be ten members and ordinary voting shall be by simple majority. All members present shall be entitled to vote.
6. An Extraordinary General Meeting may be held at the written request of the committee or of five members. The quorum and voting shall be as for the Annual General Meeting. The Secretary shall call the Extraordinary General Meeting within four weeks of the written request having been made, shall give at least two weeks notice of time and place and must publish an agenda at least one week before the meeting.
7. The committee shall consist of up to six members elected by secret ballot at the Annual General Meeting. The Musical Director shall be an ex officio member. All candidates for election shall normally be nominated in writing by two other members before the Annual General Meeting but nominees may be accepted at the meeting at the chairman's direction. Each member attending shall have six votes to divide between candidates. No member shall vote more than once for any single candidate. All elected members must retire at the next Annual General Meeting but may stand for re-election.
8. The Committee shall elect a Chairman, a Secretary, a Treasurer and any other officers as they see fit. They shall transact all the business of the society and may co-opt any other members on to the committee for all or part of their business.
9. The Treasurer shall present audited accounts for the year at each Annual General Meeting.
10. The financial year shall end on 31<sup>st</sup> December.
11. A banking account shall be opened in the name of the Society and cheques shall be signed by any two members of the committee.
12. The Society may receive donations, grants and financial guarantees. Tickets for any or all of its concerts and other events may be offered for sale to the public.
13. The income and property of the Society however derived shall be applied solely towards promoting the objects of the Society as set out above and no portion thereof shall be paid to or transferred either directly or indirectly to any member or members of the Society except in payment of legitimate expenses incurred on behalf of the Society.
14. In the event of the Society being wound up any assets remaining upon dissolution after payment of proper debts and liabilities shall be transferred to a charitable institution or institutions having similar objectives to those of the Society.

15. The Musical Director shall be appointed by the elected members of the committee in consultation with the members and shall be entitled to or shall give a term's notice on termination of his appointment.
16. The members shall appoint an Honorary Auditor at each Annual General Meeting.
17. Interpretation of these rules and any matters not provided for by these rules shall be at the sole discretion of the committee, subject however to any decision by a general meeting.
18. The Constitution may be amended by a two-thirds majority of the members present at an Annual or Extraordinary General Meeting provided that nothing contained in the amendment shall have the effect of the Society ceasing to be a charity.

**Adopted: 6<sup>th</sup> November 2005**

**Amended: 3<sup>rd</sup> March 2013 (Item 4 added)**